



KNIGHTDALE PUBLIC SAFETY COMMITTEE MEETING MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

January 3, 2011

The Knightdale Public Safety Committee met at 6:00 p.m. at the Knightdale Town Hall, 950 Steeple Square Court, Knightdale, NC.

Present: Councilor Jeff Eddins, Councilor Tim Poirier

Staff Members Present: Shawn Brown, Public Safety Director; Tim Guffey, Fire Chief

Discussion of the Security Study of Town Hall

Chief Brown conducted a Security Study of the Town Hall Building. He stated that on any given day there was approximately \$10,000.00 located in the Finance Department and during this time of year there has been as much as \$100,000.00.

Eddins inquired as to how often the money was deposited in the bank in which Chief Brown stated daily.

Chief Brown also had concerns that during the Council Meetings all Department Heads along with all Town Council Members were present and if there was a tragic incident the Town could be left with no supervision.

Another concern was how emotional some of the Planning Department meeting became.

Chief Brown suggested having a PSO attend any meeting on an as needed basis.

Some security options Brown suggested were installation of security cameras on the first floor only for now. He advised that eight cameras were being installed in the Public Safety Building for safety precautions, at a cost of \$3,500.00. Some other options were purchasing a hand wand and checking the public before any meetings. Brown stated this could be intrusive but the cost was minimal, only around \$100.00 per wand. There was also the option of a walk through metal detector, but the cost was a substantial amount, around \$4,000.00.

Eddins and Poirier thought the hand wand was the best option and the on duty officer could man it and also attend the meeting.

Poirier asked what items would be allowed, for example pocket knives.

Chief Brown stated the Town would probably use the same protocol as the Wake County Courthouse.

Chief Brown also stated that Town Hall was on the ground level, and an emotional individual could drive a vehicle into the building. He suggested installing traffic

barricades that looked like planters around the building. This would not completely stop the impact of a vehicle, but would decrease the damages and injuries to the people inside.

Discussion of Cases

Chief Brown stated that there have been warrants obtained for the Dunkin' Donuts Robbery. There may be leads in the BoJangles case and on the Strong Armed Robbery at Applebee's.

Discussion of Changes in Structure

Chief Brown stated the Department has implemented four Team Leader positions. These positions were put into place to ensure there was a supervisor on duty when the Sergeant has time off.


Eddins asked if these were team Leader positions or Corporal positions.

Chief Brown said they were Team Leader positions that current officers volunteered for knowing there would be no increase in pay and that they would have to take on more responsibility. Chief Brown also stated that possibly down the road they could change the positions to Corporals, but at a minimum that would cost \$10,000.00 per year.

Other Information

Chief Guffey stated that EMT Training is starting this week. It is available for anyone to take but it was not mandatory for PSO's, only fire. After the class is complete the Fire Department would respond as Emergency Medical Technicians.

Meeting adjourned at 6:52 pm



Town Manager or Admin. Asst.



Committee Chairman